

Subject: RE: CCA Bank of America + PayPal
From: Joan Noble </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=FE57A613BB434CEEAA54C9046842317D-JNOBLE>
Date: 09/26/2017 02:27 PM
To: Joanne Danganan <jdanganan@ccala.org>, Jennifer Quintero <jquintero@ccala.org>

Attached are copies of the letters that I sent to B of A and Paypal. You may use these as your guide when you request for the administrator change. Just update the listed account #s and names. As far as I can remember, this is the only step I needed for myself to be added.

From: Joanne Danganan [mailto:jdanganan@ccala.org]
Sent: Tuesday, September 26, 2017 2:00 PM
To: Jennifer Quintero <jquintero@ccala.org>
Cc: Joan Noble <jnoble@downtownla.com>
Subject: RE: CCA Bank of America + PayPal

He told me that the authorized user (Suzanne Holley) has to change it.

But since Suzanne will officially be off our roster on Friday, first switch our main contact from her to Jessica. Please ask BofA to start that process - it's a form you'll fill out and I believe a letter signed by Jessica.

Same goes for PayPal - right now, Joan Noble is on it as the main person. Jessica advised to make you the point person, so I'll add you as a user, then you'll have to do the rest to add yourself as the main contact.

Joan - Can you share with Jennifer the process you went through when you changed the account under you?

Thanks all,

Joanne Danganan
Central City Association of Los Angeles
o: 213.416.7511
c: 310.936.3948

From: Jennifer Quintero
Sent: Tuesday, September 26, 2017 1:32 PM
To: Joanne Danganan <jdanganan@ccala.org>
Subject: CCA Bank of America

Did you already email Marcus on if he authorizes people on our account to make changes? I wanted to call them re the billing name that comes up J

— Attachments: —

CCA.B of A Authorization letter 2017.docx	65.8 KB
CCA.Paypal Authorization letter.docx	65.8 KB